



## **Moving House Checklist**

**Everything you need to remember when moving home in one big helpful checklist!**

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# 1. Planning your house move.

You've MADE THE DECISION TO MOVE!

Task	Priority	Designated?	Completed?
Research the area you are considering.			
Start your moving house checklist.			
Contact your removals company.			
If you need secure storage facilities, ask your removals company.			
Do some research and get yourself a Conveyancing Solicitor.			
Find out what to consider when choosing a mortgage.			
If you want to sell your property, contact solicitors / estate agents.			
If you're renting, confirm your moving date with your landlord.			
Get valuable possessions assessed for insurance and check if your insurance policy will cover your move.			
Purchase a notebook or file to keep documents and notes on your move.			

Notes

2. The purchase or lease of your new home is completed and a move date has been agreed.

Two months before your move



Task	Priority	Designated?	Completed?
Use this as an ideal opportunity to de-clutter.			
Order packing boxes from your removals company.			
Notify your landline and *ISP of your move date and new address.			
If you have children, order their new school uniform.			

\*Internet Service Provider

Notes

### 3. Start packing preparation and notify utility companies.

ONE MONTH BEFORE YOUR MOVE



Task	Priority	Designated?	Completed?
Begin to reduce food quantity in your freezer.			
Start cleaning the garden, shed and outside areas.			
Clear out your loft.			
Arrange the cleaning of your new house			
Arrange post redirection to the new address with Royal Mail.			
Contact insurance companies to have them set up the new address on your move date.			
Book overnight B&B/apartment/hotel accommodation if the distance to your new home is a long one.			
Create inventory list/photograph the condition of your furniture.			
Order furnishings for your new home to be delivered on your moving date			

Notes

# 4. Start packing and confirm important details.

Two weeks before you move



Task	Priority	Designated?	Completed?
Start packing non-essential items that are not used often.			
Organise child care or pet care for the day of your move, if required.			
Register with your new area doctor and send copies of your child's school records to their new school.			
Conirm times, emergency numbers, directions etc. with your removals company.			
If you or your family take any medication, ensure you have enough to cover you for the moving dates.			
Dispose (safely) of all liquids and materials that need specialist treatment.			
Cancel or transfer any local services you receive such as bin cleaning or window cleaning.			
Settle outstanding bills.			

Notes

5. Remaining things to do.

ONE WEEK BEFORE YOU MOVE



Task	Priority	Designated?	Completed?
Contact DVLA to change your driving licence and vehicle log book.			
Organise a locksmith to change the locks at your new property.			
Finish packing items and also pack a bag/box with your essentials.			
If a tenant: Organise a time for a final inspection with your landlord.			
Redirect your TV licence to your new address.			
Take down shelving, pictures and remove fitted items.			
Gather keys for your current property and ask for any spares.			
Make good and repair any holes, scrapes, scratches, marks, etc.			
Return borrowed items such as tools or books.			
Defrost your fridge and freezer.			
Disassemble furniture to make it easier to load up into your van.			
Give plants and flowers you won't be taking with you to others.			
Wash and dry linen and clothing.			
Send change of address cards to friends and family.			
Arrange a time to collect keys to your new home from the Agent.			
Ask the person you are buying from to prepare a briefing sheet.			

Notes





## 6. Final things to do as you prepare to move.

THREE DAYS BEFORE YOU MOVE

Task	Priority	Designated?	Completed?
Add labels to any spare keys and set aside old house keys.			
Confirm when you will receive keys to your new home.			
Disconnect appliances that are moving with you.			
Empty your fridge/freezer and defrost it.			
Take photographs of the rear of wired electronic devices to make it quick to set them back up in your new home e.g. computer.			
Discard food with an expired date.			
Keep all important documents in a safe place.			
If getting help from friends and family to move, confirm times and ensure they have the new address.			
Create a mini-toolkit and include a good knife/scissors for boxes.			
Pack a night final night bag for your family containing essentials, nightwear, towels etc.			
Prepare a briefing sheet for the new owner.			

Notes

# 7. Important things to do at your (soon to be) old home.

IT'S MOVING DAY!



Task	Priority	Designated?	Completed?
Strip beds and take down curtains that are moving with you.			
Clean your home for the new occupants.			
Meet removals company at scheduled time and be available to provide guidance on your packing/unpacking strategy if required.			
Once everything is loaded, walk around with a member of the removal team to make sure you are not leaving behind anything.			
Lock all windows and doors before you leave your home.			
Take a photograph or video with your smartphone of meter readings for electricity, gas and water.			
Take photos of empty rooms (proof of condition when you left).			
Leave out the spare keys, documentation and briefing document.			
Check your moving company have your contact details and confirm address of the new property.			

Notes



## 8. At your new home.

*PHEW! ALMOST THERE :)*



Task	Priority	Designated?	Completed?
Make sure your removal company know which rooms all boxes and items are going to.			
If you prepared coloured paper which correspond to boxes, stick them to the relevant doors to guide the removals team.			
Take a reading of utility meters and take photos for safe keeping.			
Make sure all keys provided for the property work properly.			
Check for items left by previous owners.			
Enjoy your new home!			

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